

What You Need to Inform HR About

01

Date of entry into the country

- So that your 90-day reporting period can be recalculated correctly."
- If not, your 90-day report may be missed.
- Failure to report on time may result in a fine of 2,000 THB

02

Passport Changed

- So your visa and stay permit can be transferred to your new passport
- Failure to transfer your visa will prevent you from renewing it.

Documents Required:

- old passport
- new passport
- A letter from the embassy confirming your passport change

03

Relatives Visiting

- So that HR can properly register their residence (TM30) as required by Thai law

Note

- Must be reported within 24 hours after your family arrives at your residence
- This necessary even for short stays.
- need to get written permission from the Vice President of Accommodations before your relatives can stay