

KNOW YOUR NON-B VISA

Employed as an academic staff / teacher in Thailand

A Non-B Visa is the entry visa required for foreigners who plan to work in Thailand. It allows you to enter the country legally for employment purposes BUT it does not allow you to work yet. You still need a Work Permit to legally begin working in Thailand.

01 **First Issued for 3 Month**

- You must enter the country within 3 months from the visa issue date.

02 **Visa Validity After Entry**

- And once you enter Thailand, your visa is valid for another 3 months.
- You can check expiration on passport stamp.

03 **Visa Extension**

- HR will contact you 1 month in advance regarding your visa extension.
- Please prepare to submit your extension request by the given deadline.
- Ensure the expiration date of your passport covers the entire employment contract period.

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04 Re-Entry Visa

- Every foreigner leaving the Kingdom must apply for a re-entry visa before departure.
- A re-entry visa allows you to keep your current visa valid when you leave and return, so you don't need to get a new visa (as long as your visa is still valid).
- No university-issued documents are required to apply for a re-entry visa.

Documents Required for Re-Entry Visa:

- Copy of all passport pages
- TM30 form

Each time a foreigner leaves and re-enters the country, the 90-day is reset (Residents are required to report every 90 days.)



05 Resignation of Foreign Employees

- A resigning foreign employee must return their work permit to HR within 15 days of the resignation date.
- Visa cancellation must be completed at NST Immigration on the date of resignation.